

## **LIVE BAITFISH DEALER RECORD KEEPING INSTRUCTIONS**

Live baitfish dealers shall document the receipt of live baitfish on the Record of Live Baitfish Source form immediately when receiving any live baitfish from a Department approved fish hatchery or live baitfish dealer license holder. Live baitfish dealers shall not purchase live baitfish from a seining license holder unless that individual is also in possession of a valid live baitfish dealer's license.

Live baitfish dealers shall issue the appropriate receipt to the buyer at the time of sale in accordance with Wyoming Game and Fish Commission Regulations. Receipts shall be filled out completely and signed by the live baitfish dealer or an employee of the live baitfish dealer, and no information on the receipt shall be completed by the buyer.

The green Multiple Area/Commercially Produced Live Baitfish Dealer Receipt booklet shall only be used by dealers issuing receipts for commercially produced fathead minnows (obtained from a Department approved fish hatchery) that have been held in aquaria or holding facilities that have not been used to hold any wild caught live baitfish. The green receipt indicates that the minnows may be used in all locations east of the continental divide where the use of live baitfish is permitted. The dealer must retain the yellow, carbon copy of the receipt in the booklet.

The red Single Area/Wild Caught Live Baitfish Dealer Receipt booklet shall only be used by dealers when issuing receipts for 1) Wild Caught Live Baitfish, or 2) Commercially Produced Live Baitfish that were held in the same holding facility/aquaria as Wild Caught Live Baitfish. The red receipt indicates that the minnows may be used only on specific waters within the live baitfish location circled in the box on the receipt. The dealer must retain the yellow, carbon copy of the receipt in the booklet.

Dealers with separate holding facilities for Commercially Produced and Wild Caught Live Baitfish will be provided with both receipt booklets (red and green). The Live Baitfish Dealer shall maintain separate receipt booklets and Record of Live Baitfish Source forms for each type of baitfish.

Baitfish dealers who transfer fish to others, including anglers and other licensed live baitfish dealers, must also provide a receipt for each transfer. There is not an expiration date for transfers from one live baitfish dealer to another.

Baitfish dealers fishing with his/her own fish must also be in possession of a valid live baitfish receipt in the field.

Copies (yellow carbon) of the receipts and completed Record of Live Baitfish Source forms shall be returned to a Department regional office or to the Cheyenne Headquarters (Fish Division) by January 15 for sales that occurred during the prior calendar year.